

April 5, 2011

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman, Dale Shelley and Teresa O'Neal present. Also attending were Chief Assessor Jeff Haines, Voter Registrar Eva Stong, members of the public Bob Reynolds and Clair Bair, Jr., Times reporter Paulette Forry, Juniata Sentinel reporter Maria Yohn, and Lewistown Sentinel Reporter Micaiah Bilger.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. On motion of O'Neal/Shelley and unanimously carried, the Minutes of the March 22nd meeting were approved as submitted.

Bair questioned if there had been funds budgeted for the handicap accessible ramp and handicap accessible bathroom. The Commissioners responded that the ramp has been budgeted but not the bathroom renovations. The present bathroom is handicap accessible but does not meet the State Code.

Haines presented an update on his department. He noted that there were 482 open/active/recheck permits at this date in 2010 compared to 454 in 2011; for the first quarter of 2010 there were 107 new permits compared to 98 in 2011 creating a revenue of \$19,995.89 in 2010 and \$22,304.78 in 2011. Haines noted traffic flow in his office has been cut in half with the implementation of online access to Assessment data. O'Neal requested that Haines review the Assessment website and update as needed.

Haines recommended that Don Casner help publish 24" x 36" paper maps with the new 911 addresses. The maps were last updated in 2005.

Stong presented updates on the total voters per township, new voter registrations, transfers, etc. Stong noted the primary will be held on May 17<sup>th</sup>. O'Neal requested that Stong review the website and update as needed. She also requested quarterly reports as presented at today's meeting.

The commissioners took the following actions:

- On motion of O'Neal/Shelley and unanimously carried, ratified CDBG checks –

#1036	Randall E. Zimmerman	\$1,610.00
#1037	P&W Remodeling	3,200.00
#1038	William E. Wright	3,200.00
#1039	P&W Remodeling	2,250.00
- On motion of O'Neal/Shelley and unanimously carried, ratified checks #31,979 through #32,009 in the amount of \$66,163.32.
- On motion of O'Neal/Shelley and unanimously carried, approved checks #32,010 through #32,049 in the amount of \$87,142.66.
- On motion of O'Neal/Shelley and unanimously carried, approved Adam Boreman completing an unpaid summer internship with the Probation and Parole Department.
- Acknowledged receipt of the March Change in Assessments submitted by Chief Assessor Jeff Haines.
- On motion of O'Neal/Shelley and unanimously carried, approved a Purchase of Service Agreement with Families United Network submitted by Children & Youth Director Helen Henry.
- On motion of O'Neal/Shelley and unanimously carried, adopted a revised tax exoneration policy - Resolution No. 2011-3.
- Acknowledged receipt of the SEDAQ-COG survey of the County's computers and network.
- On motion of O'Neal/Shelley and unanimously carried, approved contacting Solicitor Winder so he can prepare an RFP for financing the Landex program for the Register and Recorder's office. A "no penalty for early payment" clause is to be included. O'Neal noted that last year the county paid over \$60,000 interest in the other two county loans for Courthouse renovations and the 911 Center. She asked consideration be given to paying cash for the Program. Zimmerman indicated cash will be an option.
- On motion of O'Neal/Shelley and unanimously carried, approved the County's participation in the NACo Pilot Dental Program.
- O'Neal noted that since the County will meet with department heads quarterly and discuss budget issues, the county will be in compliance with the County Code in preparing for the year-end budget.

O'Neal indicated a request from the Planning Director and asked that his request be considered.

O'Neal also gave a brief summary of issues addressed at last week's CCAP conference including pending legal action, the state budget, overview of Human Services funding stream, the status of CCAP priorities, and Courts and Corrections issues.

#### Budget discussion

No issues were discussed.

#### Salary Board

- No action was taken.

#### Retirement Board

- No action was taken

On motion of Shelley/Zimmerman, the Board recessed at 10:55 and reconvened at 11:00 with Allen Weaver joining the meeting along with Commissioners Zimmerman, Shelley and O'Neal and member of the public Bob Reynolds and Port Royal Times Reporter Paulette Forry present.

The County is coordinating with Spectra Energy, Dominion Transmission and Valley Rural Electric to obtain signed Letters of Conditions outlining any special project conditions or restrictions that need to be followed to install the underground electric line to the tower site. Following the signed Letters of Conditions there will be Right-of-Way agreements signed between Valley Rural Electric and Bureau of Forestry as well as between Valley Rural and both gas companies.

There will also be a Right-of-way agreement between Juniata County and Bureau of Forestry for the area encompassing the tower site and access road. Following all signed agreements the County will be responsible to open and close the ditch and to supply the electrical conduit. Valley Rural will install the conduit and supply the wire.

Regarding "data scrubbing", the remaining 10% of the unmatched 911 addresses, is being completed by Century I Link.

Weaver also indicated that express carriers are requesting printed maps.

On motion of O'Neal/Shelley and unanimously carried, the Commissioners' Board meeting adjourned at 11:29 a.m.

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Jeffrey M. Zimmerman, Chairman

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Dale S. Shelley, Vice Chairman

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Teresa J. O'Neal, Secretary

Submitted for Approval  
Sherlyn Mosebey