

December 7, 2010

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman, Dale Shelley and Teresa O'Neal present. Also attending were representing the Criminal Justice Advisor Board - Prothonotary Lori Ferry, D. A. Cory Snook, Deputy Warden Steve McLaughlin, Judge Kenneth Mummah, Sheriff Tom Lyter, Chief Probation Officer Michelle Beaver; representing the Juniata County Bar Association Attorney Nancy Searer; members of the public Rolf Lotz and Clair Bair, Jr.; Times Reporter Paulette Forry, Juniata Sentinel reporter Maria Yohn and Lewistown Sentinel Reporter Micaiah Bilger.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. On motion of O'Neal/Shelley, and unanimously carried, the Minutes of the November 30th meeting were approved as submitted.

In response to a question by Bair, Commissioner Zimmerman stated that members of the CJAB Board were present to discuss the security issues.

Judge Mummah then addressed the Board and questioned where the Commissions are regarding security concerns that were brought before the Board on October 26. Commissioner Zimmerman stated that, at this time, a key has been given to the Sheriff as was one of the recommendations. Judge Mummah asked if funds have been appropriated for security in the 2011 budget. Commissioner Zimmerman stated there is not a line item for security. Judge Mummah stated he is concerned that there has been no movement since the recommendations were made and approved at the October 26th Board meeting regarding all recommendations made by Judge Morrow. He stated that since there are no funds included in the 2011 budget, it appears there are no plans to move forward with those recommendations. Judge Mummah stated he feels strongly that lessening the number of entrances to the Courthouse is the first step, could be done immediately and would not be costly.

Zimmerman stated that he feels the issues need to be done correctly and has made a contact to have a security analysis done but the initial phase of the process would not start before the beginning of next year.

Zimmerman made a motion that beginning Tuesday January 4, 2011, the Courthouse will have one public entrance on Washington Avenue. Those who need a handicap-accessible entrance will be able to access the Courthouse at the entrance between the Courthouse and Prison. The motion died for a lack of a second.

Security guards were discussed and the training they would need. Judge Mummah stated the guards do not need to be deputies. Deputies require 19 weeks of training. Mifflin County has independent contractors and Juniata County may be able to draw from that source. Judge Mummah requested the Commissioners carry through with what was approved in October.

O'Neal stated she felt a new motion was unnecessary because the Commissioners had already made a motion at the October meeting to provide one public entrance and have it staffed 5 days a week. The Chief Clerk was asked to read from the Minutes of that meeting. Judge Mummah felt the issue had been addressed at that meeting but the problem was that no actions had been taken since that time.

Attorney Searer said she was attending as President of the Juniata County Bar Association and that the Association would like to offer their help in working with the commissioners to address the security issues. The Association would also like to make a donation to help defray the costs associated with the project.

O'Neal made a motion to proceed immediately with the motion that was passed in October that would implement staffing in the immediate future but no later than January 4th. The motion died for a lack of a second.

Zimmerman made a motion to provide notice that on January 4, 2011 the public would be able to access the Courthouse from a single entrance which would be on Washington Avenue and the handicapped accessibility would be the North entrance. O'Neal seconded the motion with hesitation stating she felt more should be done but agreed that at least it was a start. The motion unanimously passed.

Bair questioned a comment made by Warden Lyter that a door at the Courthouse could not be unlocked from inside but if there were a fire, it would unlock immediately. He feels there are L&I issues that should be addressed. Commissioner Zimmerman stated that all exits do provide egress.

Bids were opened for the \$2,000,000.00 Tax Anticipation Note. They were as follows:

	Rate to Borrow	Rate to Re-invest
First National Bank of Mifflintown	1.88%	No Bid
Juniata Valley Bank	4.69%	5.65%

On motion of O'Neal/Shelley and unanimously carried, the Note was awarded to Juniata Valley Bank.

The commissioners took the following actions:

- On motion of O'Neal/Shelley and unanimously carried, ratified a budget request from Register and Recorder Alicia Seigler to transfer \$200 from meetings and Conference to Telephone; to transfer \$200 from Postage to Meetings and Conferences and \$2,200.00 be added to her budget for Cont. Duplication of Records.
- On motion of O'Neal/Zimmerman and unanimously carried, opened for discussion purposes, the tentative 2011 budget. As a positive, O'Neal stated all budgets had been cut and it was a "very lean" budget. However, as a con, the Board did not have enough time to prepare the budget properly. She stated the budget process was to begin 90 days before passage. An email was received by the Commissioners in September reminding them of the budget but meetings were not started until November. With the changes made by the Commissioners, there had been no time to meet with the departments to advise them of the changes and to give them a chance to respond.

In reviewing the previous year's budget, O'Neal noticed that in December 2009, Infocon's 2010 charges were paid in full before the contractor provided the services. In paying that invoice, the department's line item ended \$10,500 or 24% over budget.

The 2010 Project Safe Neighborhood line item was \$7,000 and is \$6,500 over so far this year.

O'Neal also mentioned the previous Board had raised taxes twice to fund the Courthouse renovations, the cell tower project, etc. Over \$2 million was built as a reserve for those projects and none has been used to fund those projects but has been used for other purposes.

Zimmerman stated the current millage is 22.75 and there will be no tax increase. However, he did note that there has been a valuation drop equal to 4.43 mills in the reserve.

- On motion of Zimmerman/Shelley the 2011 tentative budget was approved. Zimmerman and Shelley voted for the budget and O'Neal voted against.
- On motion of O'Neal/Zimmerman, re-appointed Commissioner Shelley to serve a one-year term on the Conservation District Board. He term will commence January 1, 2011 and end December 31, 2011.
- On motion of O'Neal/Shelley and unanimously carried, approved a budget request from Warden Lyter to transfer \$3,000.00 from Boarding of Prisoners to Dr., Pharmacy and Hospital. Also in the same motion approved a budget request from Sheriff Lyter to transfer \$139.66 from Uniform Allowance to materials and Supplies.
- On motion of O'Neal/Shelley and unanimously carried, approved tax exonerations for Fayette, Monroe, Walker, Greenwood and Fermanagh Townships.
- On motion of O'Neal/Shelley and unanimously carried, approved HazMat check #1080, payable to Mifflintown Hose Company in the amount of \$107.09.
- On motion of O'Neal/Shelley and unanimously carried, approved a Scope of Work IT proposal from SEDA-COG in the amount of \$8,325.00.
- On motion of O'Neal/Shelley and unanimously carried, approved the 2011 Purchase of Service Agreements, submitted by Children & Youth Director Helen Henry ,for Agency Solicitors Brian "Bo" Baker, Chrystal Prosser and John Mort (\$75/hr); Guardian Ad Litem Barb Wevodau, Steven Manbeck, Kevin Prosser, Ralph Germak, Nancy Searer, John Mort, Chrystal Prosser and Jennifer Wilson (\$50/hr); Technology Consultant Cutting Edge Computer; and Translator Martha S. Bowersox.
- On motion of O'Neal/Shelley and unanimously carried, approved an Emergency M&E Construction Quote for repairs at the Prison in the amount of \$4,622.00. Maintenance had contacted other contractors but none were available for immediate repairs.
- On motion of Shelley/Zimmerman, approved checks #31,120 through #31,179 in the amount of \$50,834.64. O'Neal noted that 9 checks were past due and Zimmerman indicated he was aware. Shelley and Zimmerman voted for the motion, O'Neal voted against.

Salary Board

- No action was taken.

Retirement Board

- No action was taken

On motion of O'Neal/Shelley and unanimously carried, the Board adjourned at 11:25 a.m.

Jeffrey M. Zimmerman, Chairman

Dale S. Shelley, Vice Chairman

Teresa J. O'Neal, Secretary

Submitted for Approval
Sherlyn Mosebey