

November 8, 2011

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman, Dale Shelley and Teresa O'Neal present. Also attending were members of the public Clair Bair, Jr. and Ralph Clayton, Juniata Sentinel reporter Maria Yohn, Times reporter Paulette Forry and Lewistown Sentinel reporter Monique Drew.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. The Minutes of the November 1 meeting were amended to show that during the Budget Discussion at last week's meeting, Commissioner Zimmerman stated the Financial Statements submitted by Colledge and Snyder for September 30, 2011, reflected a \$3.2 million Fund Balance rather than a Cash Balance of \$3.2 million. On motion of O'Neal/Shelley and unanimously carried, the Minutes of the November 1 meeting were approved as amended.

Bair had several questions for Commissioner Zimmerman. He asked if Crabtree had originally designed a handicap ramp when they had submitted plans for the Courthouse renovations and if, as Commissioner Zimmerman had stated in a previous meeting, the back entrance was already ADA compliant, why another ramp was needed. Commissioner Zimmerman stated Crabtree did include the ramp at some point but he was not sure when it was added. He also explained that other discussions took place concerning the handicap ramp location, security being one. Mr. Bair then questioned why the County would have to pay for an additional plan. He questioned the \$50,000.00 included in a recently submitted security grant and if it would be used to engineer a new plan. Zimmerman stated he believed the \$50,000.00 was a county "in kind" match.

Bair questioned if money for safety measures at the Courthouse is included in the 2012 budget. Commissioner Zimmerman responded that the budget is still being worked on. There are no final numbers at this time.

The commissioners took the following actions:

- On motion of O'Neal/Shelley and unanimously carried, approved a recommendation from the County Records Improvement Fund Committee to purchase 4 two-way radios for the Maintenance Department and 4 for the County Prison at a cost of \$2,555.68. The cost will be paid from the County Records Improvement Fund.
- On motion of O'Neal/Shelley and unanimously carried, approved the First Quarter MATP Report for quarter ending September 30, 2011.
- Acknowledged receipt of the October Change of Assessments submitted by Chief Assessor Jeff Haines.
- Acknowledged receipt of the October Monthly Statistical Report submitted by Children & Youth Director Helen Henry.
- On motion of O'Neal/Shelley and unanimously carried, approved the SAVIN Maintenance and Service Agreement with PCCD, the Pennsylvania District Attorneys Institute (PDAI) for January 1, 2011 through December 3, 2011. Payment of the invoice is to be made from the RASA grant.
- On motion of Shelley/O'Neal and unanimously carried, approved checks #33,524 through #33,570 in the amount of \$74,747.22.

Commissioner O'Neal noted that at a previous meeting, it was determined that in addition to Children & Youth, Probation and Parole and Assessment, that department heads were responsible for submission of monthly reports.

Budget discussion

Commissioner O'Neal noted that on the budget worksheets recently submitted by Colledge and Snyder, they indicate that the actual revenues for 2008 are higher than the projected for 2012. Commissioner Zimmerman suggested the Commissioners meet as soon as possible to begin working on the 2012 budget.

Salary Board

- No action was taken.

Retirement Board

- No action was taken.

On motion of O'Neal/Shelley and unanimously carried, the Board recessed at 10:17 a.m. At 10:18 the meeting reconvened.

With Friday being Veterans' Day, Commissioner Zimmerman read a tribute in honor of veterans. Mr. Bair and Commissioner Shelley were thanked for their service to our country.

The Board recessed at 10:20 a.m. and adjourned at 11:00 a.m.

Jeffrey M. Zimmerman, Chairman

Dale S. Shelley, Vice Chairman

Teresa J. O'Neal, Secretary

Submitted for Approval
Sherlyn Mosebey