

May 10, 2011

The Juniata County Commissioners met on the above date with Commissioners Jeff Zimmerman and Teresa O'Neal present. Commissioner Shelley was unable to attend. Also attending were – Treasurer Sandra King, Veterans' Affairs Director Dan Dreese, member of the public Rich Walters, Times reporter Paulette Forry, Juniata Sentinel reporter Sheila Yorks, and Lewistown Sentinel Reporter Micaiah Bilger.

The meeting was called to order at 10:00 a.m. by Commissioner Zimmerman. A moment of silence was observed followed by the Pledge of Allegiance. On motion of O'Neal/Zimmerman, the Minutes of the May 3<sup>rd</sup> meeting were approved as submitted.

Bids were opened for a \$95,880.00 loan for the purchase of the Landex Software for the Register and Recorders office. The bids were as follows:

Juniata Valley Bank	2.89% tax exempt fixed for 5 years
First National Bank of Mifflintown	2.48% tax exempt fixed for 5 years

The bids will be reviewed by the Solicitor and the CPA after which the Commissioners will determine if the purchase will be paid in cash or if a bid will be accepted.

Dreese gave a brief update on his department. So far this year 16 veterans have been buried and 6 widows. For FY 2010-2011, \$127,140 has been awarded to veterans, widows and beneficiaries. Dreese stated the Memorial Day flags are in and available for pickup. Commissioner O'Neal requested that Dreese submit quarterly reports which should also include trainings, meetings, etc. he has attended and also information concerning any future meetings or events that are planned.

King indicated license sales for 2010 were 3,390 and to date this year, 3,860 have been sold. The total income from the 2010 sales was \$13,963.05. In 2010, 125 licenses were sold online and this year 160 have been sold to date. O'Neal asked that in the Treasurer's monthly report that the different types of licenses and the total number of each type of license sold be noted as well as the license sequence. She also asked that an end- of- year total with the beginning and ending numbers also be reported along with any training that was attended during the year.

The commissioners took the following actions:

- On motion of O'Neal/Zimmerman, approved a Report of Personnel Transactions for Non-State employees for Heather Hockenberry submitted by Children & Youth Director Helen Henry.
- On motion of O'Neal/Zimmerman, approved Act 148 invoices for July 1, 2010 through March 31, 2011, submitted by Children & Youth Director Helen Henry.
- Acknowledged receipt of the April Monthly Statistical Report submitted by Children & Youth Director Helen Henry.
- On motion of Zimmerman/O'Neal, approved a Purchase of Service Agreement with Pyramid Healthcare submitted by Children & Youth Director Helen Henry.
- On motion of Zimmerman/O'Neal approved the 2011 Liquid Fuels Allocation in the amount of \$14,296.98.
- On motion of Zimmerman/O'Neal, approved the annual grant application for the HazMat Response Fund submitted by Emergency Services Director Allen Weaver.
- On motion of Zimmerman/O'Neal, approved checks #32,236 through #32,241 and checks #32,243 through #32,290 in the amount of \$121,185.04. Check #32,242 replaced check #32,226 which was approved at last week's meeting. O'Neal stated that again there were checks issued for overdue invoices and questioned the process in place to address the issue. Zimmerman suggested the Commissioners meet with the Treasurer and CPA to address the matter.

#### Budget Discussion

- Commissioner O'Neal questioned the status of a report that had been requested at a previous meeting indicating by department, the number of hours part-time employees worked. Commissioner Zimmerman said he would check with the Treasurer.

On motion of O'Neal/Zimmerman, the regular Board of Commissioners meeting recessed at 10:16 a.m. and Salary Board was convened.

#### Salary Board

- Compensation for Joan L. Fulkroad for serving as a member of the Board of Elections was addressed.

On motion of O'Neal/Zimmerman, the Salary Board was adjourned at 10:18 a.m. and the Retirement Board was convened.

Retirement Board

- A letter will be sent to all current retirees offering direct deposit.

On motion of O'Neal/Zimmerman the Retirement Board adjourned at 10: 37 a.m.

On motion of O'Neal/Zimmerman the regular Board of Commissioners meeting adjourned at 11:00 a.m.

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Jeffrey M. Zimmerman, Chairman

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Dale S. Shelley, Vice Chairman

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Teresa J. O'Neal, Secretary

Submitted for Approval  
Sherlyn Mosebey