

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
**November 10, 2015 10:00 a.m.**

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of October 27, 2015 Minutes
  - E. Public Comment
  - F. New Business
1. Approve Proclamation No. 2015-10 proclaiming Wednesday, November 11, 2015 as "Honor our Veterans Day".
  2. Adopt Ordinance No. 2015-1 authorizing the incurrence of debt by the issuance of the County's General Obligation Note, Series of 2015, in the principal amount of \$1,400,000, for the purpose of refunding the outstanding General Obligation Note, Series of 2009 and acquiring and constructing certain capital additions, renovations and improvements to existing County buildings and facilities, accepting the Commitment Letter from Juniata Valley Bank, Mifflintown, Pennsylvania, as Purchaser, promising to budget, appropriate and pay debt service on the Note, pledging the full faith, credit and taxing power to secure that promise, and authorizing County officials to execute and deliver the Ordinance, the Commitment Letter, the Note, and all documents necessary for approval, issuance and delivery thereof.
  3. Review the following October 2015 reports:
    - o "Sheriff's Monthly Reports" as submitted by the Sheriff's Office.
    - o "Income and Disbursements Reports" – as submitted by Barbara M. Lyter, Magisterial District Judge.
    - o "Assessment Reports" as submitted by the Assessment Department.
    - o "Treasurer's Report" as submitted by the Treasurer's Office.
  4. Ratify the following CDBG-IDIS check as submitted by the Juniata County Planning Department.  
#1195      \$1,992.42      Port Royal Municipal Authority
  5. Approve the following requests for Liquid Fuel Funds:
    - o Port Royal Borough      \$1,257.94
    - o Tuscarora Township      \$1,667.32
  6. Approve the following requests for Open Space Legacy Funds:
    - o Port Royal Borough      \$1,044.23
    - o Tuscarora Township      \$1,399.84
  7. Approve additional spending authority for the Commissioners' Office through the end of the fiscal year.

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8. Acknowledge the following resignations:
  - John K. Mort, Assistant District Attorney – Effective at the end of business on October 30, 2015.
  - Megan D. Freed, Deputy Sheriff – Effective at the end of business on October 26, 2015.
  - Stacey A. Bell, Sheriff's Department Secretary - Effective at the end of business on November 2, 2015.
9. Approve the contract between the Juniata County Domestic Relations Section and Chrystal L. Prosser for Title IV-D legal services at a cost of \$85.00 per hour with a \$10.00 per hour increase effective January 1<sup>st</sup> of each year of the contract as recommended by Christine McKelvey, Domestic Relations Section Director. The term of the agreement is from October 1, 2015 through September 30, 2020.
10. Approve the "Cooperative Services Agreement" between the Juniata County Domestic Relations Section and the Juniata County Sheriff's Department for law enforcement services as recommended by Christine McKelvey, Domestic Relations Section Director. The term of the agreement is from October 1, 2015 through September 30, 2020.
11. Approve the hiring of Reine Isham as a full-time secretary in the Juniata County Sheriff's Department effective November 12, 2015 as recommended by H. Thomas Lyter, Sheriff. Ms. Isham replaces Stacey Bell who resigned. Wages and benefits will be as per the current bargaining unit contract.
12. Approve the appointment of Mr. David S. Clark of 8755 Rte. 75 S., East Waterford, PA 17021 to a four-year Farmer Director term on the Juniata County Conservation District Board of Directors. Mr. Clark whose term will begin on January 1, 2016, has been nominated by the Juniata County Agland Preservation Board. There were no other nominees for the Farmer Director position.
13. Appoint a Commissioner-Director to a one-year term on the Juniata County Conservation District Board of Directors effective January 1, 2016.
14. Ratify the payment of checks #44551 - #44597 in the amount of \$116,755.44.
15. Approve the payment of checks #44598 - #44670 in the amount of \$199,735.97.

**II. Salary Board** – No business scheduled.

**III. Retirement Board** – No business scheduled.