

*Juniata County*  
**COMMISSIONERS' BOARD MEETING**  
**November 14, 2017 10:00 a.m.**

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**I. Commissioners' Agenda**

- A. Call to Order
  - B. Moment of Silence
  - C. Pledge of Allegiance
  - D. Approval of October 31, 2017 Minutes
  - E. Public Comment
  - F. Meetings and Events
  - G. New Business
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1. Listen to a presentation by Robert E Zeigler, Jr. regarding the Farm Service Agency Farm Loan Programs.
  2. Adopt Resolution 2017-8 readopting plans and policies as they relate to the CDBG program.
  3. Adopt Resolution 2017-9 appointing a Section 504 compliance officer and establishing a grievance procedure.
  4. Approve the Medical Assistance Transportation Program (MATP) Fourth Quarter FY2016-17 Cost Report.
  5. Approve the appointment of Dennis R. Hutchings as Director of the Juniata County Veterans Affairs office effective November 14, 2017. This position remains part-time at 29.5 hours.
  6. Approve the appointment of Christine M. McKelvey as the 41<sup>st</sup> Judicial Domestic Relations Administrator effective December 1, 2017.
  7. Approve the appointment of Abby R. Ingle as the Juniata County Domestic Relations Section Deputy Director effective December 1, 2017.
  8. Approve the hiring of Andrew Slater as a Juniata County Children and Youth Services caseworker effective November 27, 2017. Salary and benefits will be as per the current bargaining unit contract.
  9. Approve a job description and title change for Jessica R. Rice to legal assistant.
  10. Approve the 2018 schedule for Salary, Retirement and Commissioners' Board Meetings.
  11. Review the following October 2017 reports.
    - "Treasurer's Report" as submitted by the Treasurer's Office.
    - "Assessment Reports" as submitted by the Juniata County Assessment Office.
    - "Children and Youth Statistical Report" as submitted by Penni Abram, Children & Youth Director.
    - "Income Report" – as submitted by Barbara M. Lyter, Magisterial District Judge.
    - "Juniata County Probation's Monthly Activities Report" as submitted by Michelle A. Beaver, Chief Probation Officer.

12. Approve the following requests for Open Space Legacy Funds:
  - o Delaware Township \$2,053.37
  - o Spruce Hill Township \$1,106.99
13. Approve the Cooperative Agreement by and between Juniata County and the East Waterford Sewer Authority. The agreement outlines the requirements for use of the County's FFY 2013 Community Development Block Grant (CDBG) funds in the amount of \$31,005.93.
14. Ratify payment of checks #50612 - #50677 in the amount of \$57,382.22.
15. Approve payment of checks #50678 - #50719 in the amount of \$54,820.96.
16. Adopt a tentative budget for fiscal year 2018.
17. **Informational:** Due to the County Commissioners Association of Pennsylvania fall conference, there will not be a Commissioners' meeting on November 21, 2017.
18. **RECESS** the Board of County Commissioners' meeting.

## **II. Salary Board**

1. Establish a salary for the 41<sup>st</sup> Judicial Domestic Relations Administrator position.
2. Establish a salary for the Domestic Relations Section Deputy Director position.
3. Establish an hourly wage for Director of Veterans Affairs position.
4. Establish a new hourly wage for Jessica R. Rice to reflect a change in her job description to that of legal assistant.

## **III. Retirement Board – No business scheduled.**

## **IV. RECONVENE the Board of County Commissioners' meeting.**

19. Approve the cost sharing agreement between Juniata County and Perry County as it pertains to the 41<sup>st</sup> Judicial Domestic Relations Administrator position.