

April 12, 2016

The Juniata County Commissioners met on the above date with Commissioners Alice Gray, Todd Graybill and Mark Partner present. Also attending were Sentinel reporter Joe Cannon, Juniata Sentinel reporter Maria Yohn, Times reporter Paulette Forry and Mr. Ronald G. Cisney representing Juniata County 911.

The meeting was called to order at 10:00 a.m. by Chairperson Gray. A moment of silence was observed followed by the Pledge of Allegiance. On a motion by Graybill and a second by Partner, the Minutes of the April 5, 2016 meeting were unanimously approved as submitted.

During the public comment period, Paulette Forry asked why the County is publishing the names of delinquent taxpayers in the local papers. Forry went on to state that she has received numerous comments from people regarding this action. Chairperson Gray responded by stating there is currently an unacceptable amount of unpaid taxes and since tax revenue is the County's primary source of funding, a decision was made to publish the information. Gray also added that all affected individuals were made aware of what they owe and have been given ample time to pay. Commissioner Partner stressed that the County also wants to ensure that individuals aren't listed in error and publishing a delinquent taxpayer list will help in identifying any inaccuracies. Commissioner Graybill concurred with Partner's observation. Gray concluded the discussion by stating that the County Solicitor was thoroughly consulted during the process and that publishing costs will be accounted for via the approved advertising line item in the 2016 Tax Claim budget.

There being no further public comment, the Commissioners took the following actions:

- The Commissioners reported attending the following meetings and events:

Commissioner Partner	4/6/2016	JVBDS Executive Session, Lewistown
	4/11/2016	Regional Services, Lewistown
Commissioner Gray	4/6/2016	School Consolidation, Mifflintown
	4-8-2016	Learning Center, Lewistown

- The Commissioners issued Proclamation No. 2016-3 proclaiming April 10th – 16th, 2016 “National Public Safety Telecommunications Week”. Ronald Cisney gave a brief description of his work as a telecommunicator and thanked the Commissioners for recognizing 911 operators. The Commissioners expressed their gratitude for all of the contributions made by 911 telecommunicators.
- It was moved by Partner and seconded by Graybill to approve revising the Juniata County Employee Handbook; Section VI, RULES TO PROTECT US; GOUP II; listed offense Number 18 to read as follows: “Possession of firearms and other weapons on county government premises with the exception for the employees of the Departments of Sheriff, Probation and Parole, and District Attorney. The motion was unanimously carried.
- It was moved by Graybill and seconded by Partner to ratify following CDBG-IDIS checks as submitted by the Juniata County Planning Department. The motion was unanimously carried.
 - #1207 \$16,120.00 SEDA-COG Administration
 - #1208 \$4,080.00 SEDA-COG Washington Ave. Project
- It was moved by Graybill and seconded by Partner to approve the use of the County Records Improvement Fund to purchase a PF-04 Printhead and MC 10 Maintenance Cartridge for a Canon IPF 760 Multi-Function Plotter/Printer at a cost of \$497.91 as submitted by the Juniata County Planning Department. The motion was unanimously carried.
- It was moved by Partner and seconded by Graybill to approve the use of the County Records Improvement Fund to use \$5,000.00 towards the total purchase price of \$23,100.00 for Teleosoft “CountySuite Sheriff” web-based software as submitted by the Juniata County Sheriff’s Department. The motion was unanimously carried.
- The Commissioners reviewed the following March 2016 reports:
 - “Sheriff’s Monthly Reports” as submitted by the Sheriff’s Office.
 - “Children and Youth Statistical Report” as submitted by Penni Abram, Children & Youth Director.
 - “Treasurer’s Report” as submitted by the Treasurer’s Office.
 - “Change in Assessment Report” as submitted by the Juniata County Assessment Office.
 - “Disbursements Report” – as submitted by Barbara M. Lyter, Magisterial District Judge.
 - “Juniata County Probation’s Monthly Activities Report” as submitted by Michelle A. Beaver, Chief Probation Officer.
- It was moved by Partner and seconded by Graybill to approve a three year contract covering 2015, 2016 and 2017 with Maximus Consulting Services, Inc. to prepare Juniata County’s annual indirect cost allocation plans. The annual preparation fee is \$4,500.00 for a total contracted cost of \$13,500.00. The agreement shall commence on May 2, 2016 and remain in effect until December 31, 2018. The motion was unanimously carried.

- It was moved by Graybill and seconded by Partner to approve payment of checks #45918 - #45967 in the amount of \$94,548.84. The motion was unanimously carried.

Following official business, there was some informal discussion related to the action revising the Juniata County Employee Handbook; Section VI, RULES TO PROTECT US; GOUP II; listed offense Number 18.

There being no further discussion, Chairperson Gray adjourned the meeting at 10:32a.m.

II. Salary Board – No business scheduled.

III. Retirement Board - No business scheduled.

Alice J. Gray, Chairperson

Todd A. Graybill, Vice Chairman

Mark R. Partner, Secretary

Submitted for Approval
S. James Bahorik, County Administrator