



*Court of Common Pleas of the 41st Judicial District of Pennsylvania
Juniata County Branch*



DOMESTIC RELATIONS SECTION

Courthouse Annex
30 North Main Street
PO Box 68
Mifflintown, Pa 17059
Phone: (717) 436-7750
Fax: (717) 436-7751

PETITION FOR MODIFICATION OF AN EXISTING SUPPORT ORDER

(this form must be typed or printed legibly)

1. This petition is filed by: _____
(Plaintiff or Defendant – circle one)

2. Plaintiff's current address: _____
Plaintiff's current employer: _____
Employer's address: _____

3. Defendant's current address: _____
Defendant's current employer: _____
Employer's address: _____

4. On or about _____ (date), the Court ordered the Defendant to pay \$_____ per week/month (circle one) for the support of the following persons:

5. Since the entry of that order, the circumstances have changed substantially as follows (state specific change in circumstances):

Wherefore, the _____ requests the Court to _____ the present Order.
(Plaintiff or Defendant) (modify, give credit, suspend)

I verify the statements in this petition are true and correct. I understand that false statements herein are subject to the penalties of 18 PA C.S. 4904, relating to unsworn falsification to authorities.

(date)

(signature)

HOW TO FILE A PETITION TO MODIFY

If you have an active support order in the Domestic Relations Section and want to change the amount of support or other provisions, you can do so in either of two ways:

- **By agreement of the parties:** A written agreement, signed by both parties, may be presented to the Domestic Relations Section for a modified Order. An Order will be prepared and signed in accordance with the terms of the written agreement. All agreements must indicate the monthly amount of support to be paid, an amount to be paid monthly toward any arrears owed, the effective date of the agreement, and which party/parties will provide medical insurance.
- **By Petition to Modify:** If you want to modify the support order without the agreement of the other party, you may file a petition through your attorney or by following the instructions below.

Follow these instructions when filling out the Petition to Modify form:

1. Fill out the petition to the best of your knowledge. Include names, addresses, case and docket number. If you pay support, you are the Defendant. If you receive support, you are the Plaintiff.
2. Be sure to explain the reason(s) why you want your order changed (in the section asking for the **Change of Circumstances**; #5 on the petition).
3. Bring or mail the completed petition form and three copies to the Domestic Relations Section, along with the required filing fee.
4. You must pay the filing fee for your petition to be processed. Checks and Money Orders should be made payable to "Juniata County Domestic Relations Section". Write your case number on the memo portion of the check. If you appear in person, you may pay with cash.
5. Upon receipt, Domestic Relations will schedule your petition to be heard at a support conference. Notices for the conference will be mailed to the parties. Your conference will be held in approximately six to eight weeks from the date we receive the petition and fee.

Note: If your order was not entered in Juniata County, contact our office for information about where and how to file your petition.

Return or mail the completed Petition to Modify, required copies, and the filing fee to:

Juniata County Domestic Relations Section
PO Box 68
Mifflintown, PA 17059